Hotspot (Verizon JetPack MiFi) Instructions

Charging port   Display
Power button
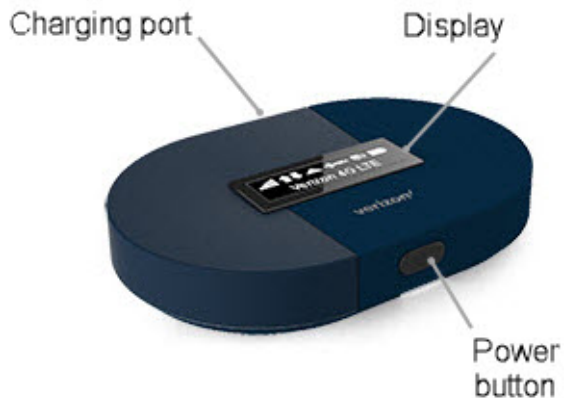
All parts must be returned with the device including:

- Original box and packaging
- Hotspot device
- Charger
- Instruction booklet

1 – Power button
2 – Screen (Displays device status)
3 – USB-C Port for connecting the charger cable

---

1. Charge the Verizon JetPack MiFi (Hotspot) device before using.
2. Make sure your computer, laptop or other remote device is turned on, plugged in and charged.
3. Turn on the Hotspot (hold Power button for 3 seconds), Verizon on will appear on the Hotspot screen. The Hotspot takes several minutes to power up.
4. Press the power button to toggle through menu options and find the hotspot's name and password.
5. On your computer, hover over the bottom task bar on the right hand side of the screen (by clock), select Wi-Fi (A) and then click on the Wi-Fi box (B).
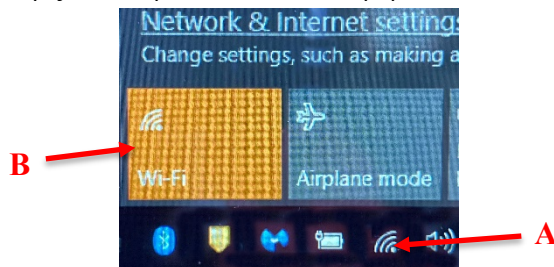
6. A pop up menu should appear. Click on your Hotspot's name. It will start with Verizon MiFi (for example **Verizon MiFi8801L-987C**). (C).
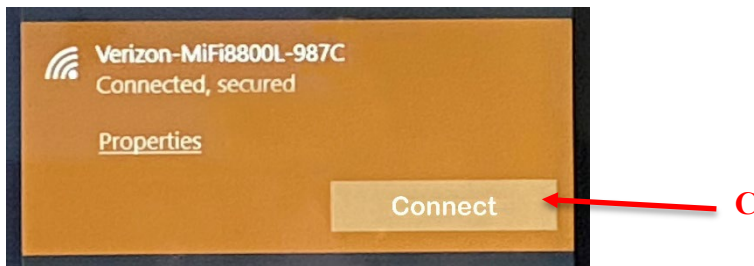
7. The first time you connect to the Wi-Fi Hotspot on your computer, you will be prompted to enter a code number. The code number will appear on the Hotspot's screen. If necessary, push the power button to cycle through menu display. Enter the code and in a few seconds the Hotspot should connect. This is the only time you will be asked to enter a code, unless you switch to a different device.

8. You are now connected and ready to connect to your email, VPN, AVAYA SoftPHone or other needed resource.

9. At the end of the day, disconnect from the Hotspot, log off your computer and turn off your Hotspot (hold the Power button for 3 seconds).
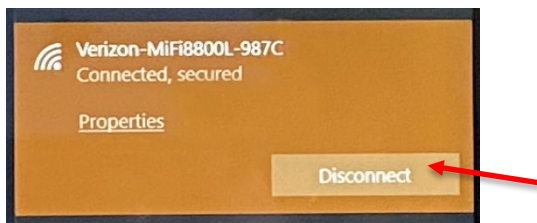
Tips for a better Wi-Fi connection
  - Place your Hotspot next to or close to your computer.
  - Keep other wireless devices away from the Hotspot.
  - Operating a Hotspot near a microwave oven (off or on) can slow down your connection speed.